



Community Action Inc. of Central Texas
Board of Directors Meeting
January 19, 2017 6:00 p.m. Community Action Board Room
101 Uhland Road, Suite 107; San Marcos, Texas

Final Agenda 1/19/2017

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Orosco**
- 2.0 Roll Call – Belver**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) – Orosco
- 4.0 Minutes-Orosco**
 - 4.1 November 17, 2016** Board of Directors Meeting, for approval

Correspondence, for review and discussion-Belver

- 5.1 U.S. Dept. of Health and Human Services Administration for Children and Families. Background Checks-Extension of compliance Date
- 5.2 U.S. Dept. of Health and Human Services Administration for Children and Families Farewell Letter From Dr. Enriquez
- 5.3 Texas Dept. of Housing and Community Affairs- Comprehensive Energy Assistance Plan Accepted
- 5.4 Texas Dept. of Housing and Community Affairs-Community Action Plan-Strategic Plan Needed to be approved by Board of Directors
- 5.5 Village Main Partners-Donation distribution and sample rental rates
- 5.6 Office of Head Start-Region VI-Follow-up Desk Review January 20, 2017

Executive Director's Report-Belver

- 6.1 The Village Main Update
- 6.2 Update-Exempt, Non-exempt employee administrative rules on hold

Committee Reports-Review, Discuss and Take Proper Action

7.1 Finance Committee-Sanders

- 7.1.1 Brazos Valley Council of Governments, HOPWA (Housing Opportunities for Persons With AIDS)
- 7.1.2 Texas Workforce Commission, Supplemental Allocation for Adult Education
- 7.1.3 Community Action, Inc. of Central Texas Agency Budget
- 7.1.4 City of San Marcos Senior Citizen Program
- 7.1.5 City of San Marcos Prescription Assistance
- 7.1.6 Head Start-Rollover of funds
- 7.1.7 City of San Marcos –Youth Master Plan 2nd Annual Celebrating Fatherhood Conference

7.2 Head Start Committee

- 7.2.1 Child and Adult Care Food Program Report (CACFP) November/December
- 7.2.2 HS Program Attendance Report November/December
- 7.2.3 HS Program Enrollment Report November/December
- 7.2.4 DFPS Child Care Licensing Inspection Reports; Henry Bush CDC/A. Washington Follow-up
- 7.2.5 Standards of Conduct and Professional Ethics
- 7.2.6 Governance Training for Program Staff, Policy Council and Governing Board- February 20, 2017 8a.m. – 12 p.m. (no handout)
- 7.2.7 Head Start Program Self-Assessment timeline and the scope
- 7.2.8 Head Start Program Community assessment timeline and scope
- 7.2.9 Head Start Program restructure to develop an Instructional Coach Position

7.4 Personnel Committee

- 7.4.1 Recommend change Retirement Plan from Pension Company to One Solution, One America

Old Business-Review, Discuss and Take Proper action-Orosco

- 8.1 Membership--Public or Elected Official- Blanco
 - 8.1.1 Restructure Elected official representation
- 8.2 Membership –Representative of Private Group or Interest
- 8.3 Committee appointments

New Business

- 9.1 Community Services Block Grant Needs Assessment Report (for approval)
- 9.2 Update Program intake forms to CSBG/CEAP (for approval)
- 9.3 Community Services Block Grant, Agency Mission and Vision (for approval)
- 9.4 Community Services Block Grant, Succession Plan for CEO/ED (for approval)
- 9.5 Community Services Block Grant, Community Action, Inc. Bylaws given (sign in sheet)
- 9.6 Potential closure of Lockhart Community Health Services, March 31, 2017

Agency Financial Report-Herington

- 10.1 Financial Status Report – November/December
- 10.2 Agency's Credit Card Report—December 2016
- 10.3 Agency Expenditure Reports

Chairman's Report. - Orosco

Schedule March 2017 Board of Director's Meeting

Adjournment – Orosco

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.